



TCOTC 2025

Annual Membership Meeting

January 14, 2025

Agenda

WELCOME

Introduction to TCOTC - Executive Director Anne Schenk

Introduction of current Board Members - Board President Julie Steenerson

Approval of Minutes of January 9, 2024 Annual Membership Meeting

Board Nominations – Anne Schenk

Introduction of Candidates

OFFICER AND TEAM REPORTS

President Report - Julie Steenerson

Executive Director Report - Anne Schenk

Membership Coordinator Report - Corrie Barrows

Rental Report - Mary Steinbauer

Events Coordinator Report - Scott McKenzie

Agility Report - Lisa Nawrocki

Camp K9 Report - Anne Schenk

Conformation Report - Anne Schenk

Flyball and Tracking Reports - Anne Schenk

Obedience Report - Jane Jacobson

Therapy Program Report - Carol Ouhl

Flyball Team Report - Karen Radford

Agenda

cont'd

COMMITTEE REPORTS

TCOTC Building Committee - Karen Radford

TCOTC Safety Committee - Joyce Carlson-Rioux

TCOTC Finance Committee - Karen Radford

TCOTC Call to Action - Julie Steenerson

ANNOUNCEMENT OF NEW BOARD MEMBER

ANNOUNCEMENT OF AWARDS

2024 Volunteer of the Year

2024 Dale Weyhrich Spirit Award

ADJOURN

Please Note:

- Only members who are current with their membership dues are eligible to vote at this meeting.
- After the nominating committee makes nominations, nominations will be opened to the floor. At this time any member in good standing (as defined in the by-laws) may nominate any other member in good standing as long as s/he has consent from the nominees to do so. If any member so nominated is not present at the meeting, his/her consent must be in writing and presented to the recording secretary at the time of nomination.
- All committee reports should be limited to ten minutes in length. This includes discussion of the report. Individual comments will be limited to two minutes per person for each topic.

President Report

Julie Steenerson

Six of us served as Board of Directors in 2024. As one of the five new members and the Board President, my goal was to establish a foundation for our 3-year terms. As such, our work together focused on reviewing and updating the TCOTC Strategic Plan. This will serve to inform Board Initiatives to support and grow the Club.

- **Joyce Carlson-Rioux**, an expert in prose, served as Recording Secretary, maintaining Board minutes.
- **June Mendoza** spearheaded thoughtful notes to TCOTC Members as Corresponding Secretary and was the perfect host as personal concierge to visiting Trial Judges.
- As Treasurer, **Maddie O'Rourke** showcased her data analytics expertise performing a competitive analysis for the Finance Committee.
- Vice President **Liz Danielson** demonstrated her deep strategic experience during our Strategic Planning sessions.
- **Diane Steele** shared her brainstorming abilities during ideation at our Strategic Planning Session.

Every step of the way, our work as a Board was thoughtfully supported by Executive Director Anne Schenk. By sharing her insight she connected our crew to the legacy of the Twin Cities Obedience Club.

President Report

A hand holding a red and white megaphone is positioned on the left side of the slide. To the right, a close-up of a light-colored dog's face is shown with its mouth open, as if barking or speaking. The background is a soft, out-of-focus white.

cont'd

Julie Steenerson

Karen Radford propelled Board initiatives by facilitating our Strategic Planning process, hosting follow up sessions, chairing the Finance Committee and the Facilities turned Building Committee, and exhibiting her project management prowess in keeping us on track and accountable for progress.

Mary Steinbauer continued flexing her financial muscle by providing financial reports and measurables to inform decisions of the Finance Committee and the Board of Directors as a whole.

Board Meetings were regularly attended by TCOTC Team Leaders Jane Jacobson for Obedience, Sara Zislin for Agility until her baton pass to Lisa Nawrocki. These leaders kept us apprised of the instructor perspective of classes, curriculum and needs.

The Board meeting cadence shifted to Quarterly meetings from a 2023 vote and it was determined by our 2024 Board to move to six meetings per year in 2025. We feel this will keep us better connected and allow us to achieve results more quickly.

Call to Order and Welcome :

Board President, Meera Kannan called meeting to order at 7:03 pm

Introduction to Annual Meeting - Anne Schenk:

- Introduced herself and Corrie Barrows.
- Purpose of Meeting – to report on activities of 2023 as well as to elect new board members.

Introduction of current Board members:

- Board members introduced themselves.

Minutes of January 10, 2023 Annual Meeting - Meera Kannan:

- 47 in favor, approval unanimous

Nominations - Anne Schenk:

- 5 board openings and 6 candidates
- Introduction of candidates: Liz Danielson, Maddie Hansen, June Mendoza, Diane Steele, Julie Steenerson, Dan Webster -each candidate introduced self

Officers & Staff Reports

President, Meera Kannan

- Grateful for interim board members in '23
- Health and safety: AED, emergency plan
- Canine influenza had an impact on class enrollment and financials
- Health policy for dogs approved
- Relocation investigation – decided to include looking at how we might improve the space we have
- Change in board meeting schedule from monthly to quarterly to allow board members to have time to serve on committees

Executive Director Report, Anne Schenk

- Supported ongoing board work above
- Newsletter and PR
- Retooling Camp K9 to improve efficiency, now is running more independently

Financial Officer, Mary Steinbauer

Rental Administrator, Mary Steinbauer

- 2023 was not successful financially, many factors behind this: harder to get agility judges for trials, some classes did not fill
- Need more help with managing financial matters – we are looking to set up a finance committee to help with this
- Could use volunteers who would as an example run a special activity – please email Corrie at: office@tcotc.com
- Approval of Financials 2022 and 2023: Mary moved to approve, Liz Danielson seconded- approved unanimously

Member Services Report, Corrie Barrows:

- Please refer to full report in printed annual report
- Corrie gave brief summary and answered questions

Events Coordinator, Scott McKenzie:

- 2 seminars, several smaller events in '23, have 3 big seminars being planned in '24 plus some repeats and some online events, already looking at booking larger seminars in '25

Department Head Reports Flyball, Anne Schenk:

- Have several classes and teams that practice at facility

Agility, Sara Zislin:

- Post covid dip in enrollment
- Changed options to accommodate new needs, special classes such as weekend weaves, also agility for fun, monthly open ring
- Planning seminars for next year
- 4 trials including one held at Fusion

Obedience, Jane Jacobson:

- Continue to train, added new classes -scentwork, etc.
- Refer to written report for details

Camp K9, Meg Beisner

- See written report

Therapy Dogs, Carol Ouhl

- See written report

Tracking, Anne Schenk

- See report, did need to cancel an event due to judge cancellation

Conformation, Anne Schenk

- See written report

Committee Reports

Safety, Joyce Carlson-Rioux

- Thanked committee members who worked hard to research AED purchase, followed Red Cross Ready Program to assess safety issues at club
- AED procured, Evacuation and Shelter in Place plan drafted, reviewed by board and completed.
- New members for the safety committee are welcome.

Agility Trial, Sara Zislin

- Four trials held in 2023, see written agility report

Obedience Trial, Jane Jacobson

- See written obedience report - trial held in October 2023

Flyball Team and Tournament, Karen Radford

- High Spirits Team is the TCOTC flyball team
- Recommend classes if you are curious or interested, contact Karen

- See written report for details of flyball tournament

Announcement of newly elected Board members

Liz Danielson

Maddie Hansen

June Mendoza

Julie Steenerson

Dan Webster

- Congratulations to newly elected Board Members.

Old Business - no additional business

New Business - no additional business

Adjourn - Nancy Booth moved to adjourn. Meeting adjourned at 8:25 pm

Approval of 2024 Minutes



Board Nominations

Mission

To provide opportunities for the community to come together and enjoy a variety of positive and humane training, educational and social activities with their dogs.

Vision

Building positive human and dog partnerships.

Values

Community: We are a welcoming organization committed to building pawpositive relationships.

Fun: We encourage and incorporate fun in all activities.

Diversity: We respect and support diversity in people, dogs, ideas and activities.

Learning: We promote lifelong learning and excellence in education.

Leadership: We inspire leadership at every level of our organization.

Safety: We emphasize safety awareness and healthy lives.

Executive Director Report

Anne Schenk

Strategic Planning Activities:

In 2024 my work involved supporting the board of directors in prioritizing and implementing the strategic and financial goals of the club. Key objectives included preparations to negotiate a new lease with our landlord, which is ongoing, and strengthening the financial position of the club. As part of this effort, I continue to work with the Event Coordinator, Scott McKenzie, to plan and organize events and seminars – one of the club’s best opportunities for increasing revenue. I also assisted in developing new rental relationships, as well as working with staff to expand high-demand programs like Scent Work.

Marketing and Communication:

Our email outreach continues to be an important communication and marketing tool. We had a total of more than 463,914 individual sends in 2024, reaching all members and many who are non-members or past members. This compares to about 413,000 individual sends in 2023. The vast majority of these sends are the weekly e-newsletter, while others are automated marketing messages. 141 people responded to automated requests for customer satisfaction feedback, with 83% giving a positive rating, 11% a neutral rating, and 6% a negative rating.

Executive Director Report cont'd

Anne Schenk

TCOTC's online engagement grew slightly in 2024. The club's Facebook followers increased from 4,040 to 4,191 and continues to be a key method of communicating with our audience. Our Instagram account has grown from 605 to 631 followers. Our YouTube channel went from 321 to 366 subscribers and is mostly used for live streaming agility trials. (However, judges are increasingly requesting that we do not live stream trials.) There is potential to increase our social media presence, and this will be one of my priorities in 2025.

We continued our participation at the State Fair, holding demonstrations in agility, obedience, and conformation. We enjoyed great volunteer participation this year and we are grateful to the Minnesota Purebred Dog Breeders Association for allowing us to participate.

Facilities:

I continue to work with our custodial staff and landlord to maintain a clean, safe and attractive facility for our members and guests. I am also working with the board and building committee to address issues that we receive feedback on – namely the heat and humidity in the summer and the difficulty hearing when multiple classes are taking place in the Ring Room.

Membership Coordinator Report

Corrie Barrows

We added two new front desk volunteers to our team in 2024. Rhonda was looking to take a break from assisting obedience classes and decided to make the move to the front desk. She knows our club inside and out and we are lucky to have her in this new role. Nancy decided to retire from TCOTC after getting a job with a sewing machine company that was just too good to refuse. Annette is now helping with our Thursday Open Ring times. We are thrilled to add another experienced obedience competitor to our team. Anita, Dawn, Wendy, Cammy, Amy, Danielle and Susanne have continued to share their time and talents working at our front desk and we couldn't be more grateful!

2024 Memberships Sold

Service Category	Pricing Option	2021	2022	2023	2024
Membership	Membership	460	493	461	459
Membership	Student Membership	22	23	18	7
Membership	Staff Membership	35	40	39	36
Puppy Classes	Puppy/Tweener + Mbshp	460	394	381	291
Obedience	Puppy Basic + Mbshp	169	148	98	98
Obedience	Basic + Membership	292	302	252	286
Behavior	Changing Attids + Mbshp	19	6	8	7
Therapy	Visiting Dog + Mbshp	0	4	18	5
Tracking	Tracking + Membership	6	5	6	5
	Total	1463	1415	1281	1194

I enjoy being the Member Services Manager for our club and look forward to the year to come!

Membership Coordinator Report cont'd Corrie Barrows

2024 Top Dog Breeds (designated as active)

<u>Breed</u>	<u>Number</u>	<u>Percent</u>
Golden Retriever	549	7.20%
Lab Mix	503	6.60%
Labrador Retriever	451	5.90%
Golden/Poodle Mix	277	3.60%
Shepherd Mix	260	3.40%
German Shepherd Dog	218	2.90%
Australian Shepherd	214	2.80%
Border Collie	181	2.40%
Mix (26-50lbs)	149	2%
Poodle, Standard	145	1.90%
Border Collie Mix	144	1.90%
Pit Bull Mix	129	1.70%
Shetland Sheepdog	119	1.60%
Terrier Mix	111	1.50%
Pembroke Welsh Corgi	101	1.30%
Boxer	95	1.20%
Beagle Mix	94	1.20%
Husky Mix	87	1.10%
Cattle Dog Mix	83	1.10%
Bernese/Poodle Mix	72	0.90%
English Springer Spaniel	71	0.90%
Aussie Mix	70	0.90%

Rental Report

Mary Steinbauer

TCOTC continues to make its facility available to other clubs and groups for rent. 2024 rentals included 7 flyball tournaments, 1 flyball seminar, 1 UKC obedience trial, 1 CDSP trial, 1 AKC obedience trial and Hennepin County's 4H annual show. There were also multiple rentals by smaller dog groups.

Event Coordinator Report

Scott McKenzie

The Year 2024 saw the beginnings of a solid Event/Seminar Program.

Two Game Nights were held during the year. The first on January 10 was very well received by the public with several positive comments left on the Marketing Suite site. In addition to the regular games, we added Scent work games, ably headed by Sara Brokaw, which was a big hit. The second Game Night was on October 30, and again generated lots of happy smiles and tail wags.

TCOTC held two public CGC Tests in 2024; May 4, and Sept 11. The May event was held in conjunction with a Fetch Test, and the September one with a Tricks Test. Both were well attended, though not all dogs passed. We are planning on raising the number of public CGC offerings to three this coming year.

2024 saw the start of a new sport for AKC, the new Fetch Program. Three TCOTC Obedience Instructors became Fetch Test Judges; Jane Jacobson, Chris Schultz, and Scott McKenzie. We held our first test on May 4. It was a well-attended and successful happening. The second test was on November 30 and was also well-attended. At this time, we are only able to offer the Novice and Intermediate Fetch Tests due to space requirements. The goal for this next year is to find another venue that is larger so we can offer the Advanced and Retriever Titles also.

The Third Tuesday program of online offerings is beginning to take off. Meg Beisner was instrumental in keeping this moving forward during 2024. There were some fits and starts getting it going: some offerings were rescheduled due to not enough people signed up. She presented several hour-long seminars during the year. In addition, Meg and Scott McKenzie did three "Ask the Instructor" sessions as part of this program. They were great fun and had a dozen or so attendees each time. Meg is excited about working on this, and has put together a list of options for this coming year's Third Tuesday program.

Event Coordinator Report cont'd

Scott McKenzie

The ever-popular Darcy Roessler held her Fitness Seminars on February 2 & 3. They were full, and generated lots of positive feedback. She is scheduled again at TCOTC on March 8 & 9 of 2025.

In May we had the return of Kirstin O'Neill for another Agility Seminar weekend. It was sold-out, and everyone really enjoyed her style of presentation. Unfortunately, she has not responded to requests to return to TCOTC in 2025.

Rachel Pearson presented Agility Seminars December 6 – 8. She was a wonderful presenter and generated much positive feedback from attendees. She also really enjoyed being here. We are in negotiations to have her back in 2025.

For 2025 we will be working on more offerings. As already stated, we have two Game Nights and three Public CGC/Tricks tests. The Third Tuesday's Online program will continue. We are looking at two more Novice/Intermediate Fetch tests, as well as finding a location for Advance/Retriever titles. The first weekend of January we are hosting Kelsey Kirkpatrick presenting a weekend of Agility Seminars. Darcy Roessler is due back as stated in March. Also in March of 2025, Laura Waudby will be presenting a day of Obedience Seminars. In the fall we are hoping to have Rachel Person back.

Agility Report

Lisa Nawrocki

Top Highlights for 2024

- We have a handful of requested assessments for placements into the agility program due to the closure of St Paul. These students should be starting with the next session.
- Anitra and Laura had a great turnout for their open ring sessions. It would be good for us to offer open ring more often. We should offer both instructed and uninstructed as some people just want time to practice with their dogs.
- We have some classes filling up quickly, I am looking into seeing where we can add additional classes.
- Shelly Russ has given her notice and her last day will be 1/22/25. She was a very well-liked instructor and will be missed. I will be looking for an instructor to add to the staff.

Issues/Items needing attention

- We have not had any success in finding anyone to resurface the agility equipment. I will be looking into the cost to purchase new planks that already have skins on them. We will try to sell the skins that were purchased to at least recoup some of the money.
- March AKC agility trial – Scott said he believes he is good for committee members,
- May AKC agility trial – Anne offered to be Trial Chair. We still need committee members.
- We have students expressing their dislike of how often we do not have classes, whether that be for meetings, trials, etc. Can we minimize the number of off weeks?

Camp K9 Report

Anne Schenk

In 2024 I resumed handling many of the administrative tasks for Camp K9, including scheduling updates, billing, and some client communications. The program continues to enjoy great support from its clients, who regularly express their satisfaction with the progress their dogs have made in certain areas. Challenges include staff turnover and managing schedule changes that occur on a daily and weekly basis. We are working on a couple of possible solutions to scheduling which we plan to pilot in early 2025.

Conformation Report

Anne Schenk on behalf of Wendy Olson

AKC Conformation is one of the few sports where professionals compete against beginners and amateurs. As a result, people who believe their dog is a potential champion must learn some of the “tricks of the trade” if they want to be competitive in the show ring. Our students range from beginners to those that have been competing in the show ring for years. In addition to group instruction, each participant gets individual attention to work on their own handling skills besides teaching their dog how to properly stack and gait. Students from the class have gone on to compete in AKC, UKC and IABCA shows and have had success in finishing their dog’s championships. Several also compete in the owner handler ring besides the breed ring. Students also receive a folder of handouts I created so they have access to many of the things that are addressed in the class in written form.

In 2024, I offered two classes per week most weeks. Overall attendance was 279 compared to 486 in 2023, with revenue of \$2,646 compared to \$4,364 in 2022.

Flyball Report

Anne Schenk

In 2024 TCOTC held two Flyball 1 classes, two Flyball 2 & 3 Combined classes and one Flyball 3 class, with a total of 16 members participating. Many thanks to instructor Chris Schultz and assistants Sage Van Voorhis and Trisha Hetue for the making these classes available to our members this past year.

Tracking Report

Anne Schenk

In Spring 2024 we offered two Beginner Tracking classes and two Tracking 2 classes. We're grateful to our instructors Jane Jacobson (and assistant Rhonda Noetzelman), Ted Jewel (and Ted's assistant Beth).

The fall TD (Tracking Dog) test on Oct. 27 was well attended with 8 entries and was judged by Jon Bishop and Ted Jewell. The weather was perfect and our teams were perfect -- all 8 teams passed! A big thank you to trial chair Katina Stamp, head tracklayer Kate Heezen, trial secretary Vicky Hagens, head "chef" Rhonda Noetzelman, and to our track layers: Steve Kath, Kati Green, Heidi Thorson, Anne Schenk, Julie Heaton-Hill, Nan Cochrane, Kim Pegelow, and Duane Laurila.

Our next test is October 25 & 26, 2025 and will be a TDX. Mark your calendars as many volunteers are needed, from track layers to hospitality.

Obedience Report

Jane Jacobson

As our name suggests, and our budget reinforces, obedience continues to be a major focus of the day-to-day running of TCOTC. We train puppies and dogs of all ages and all breeds or mixes. Classes are offered on Monday, Wednesday, and Thursday evenings, and Tuesday mornings with a range of classes from Puppy Socialization to Competition at the Utility level. Most of our students are interested in developing livable skills with their dog and building a cooperative relationship that benefits both parties. To meet that need we offer a wide range of classes such as Public Manners, Loose Leash Walking, Reliable Recall, Tricks, Sports Sampler, K9 Companion, Impulse Control, and Oh So Adolescent.

The year began with all levels of classes, including puppy and Tweener, filling regularly. However, by the fall, fill rates had fallen and some classes were cancelled due to inadequate registration. Reviewing other training centers, this appears to be an industry wide problem. Basic classes are filling, but not our Tier 2 and more advanced classes. We have responded to this issue by adding one or two Basic classes per week and reducing the number of Tier 2 classes per week. We have also striven to offer what seems to be more desirable classes such as Public Manners and Impulse Control.

We continue to strive to improve our instruction to better meet the needs of our students, both human and canine, by staff development during staff meetings and evaluations, curriculum development and review, and feedback from students.

Discussions during staff meetings included skills to reinforce the human half of the team, dealing with failure, and developing new curriculum for a Tricks 2 class, senior class, youth class, and preparing for a Fetch test. Staff also viewed 3 webinars from Ken Ramirez, Susanne Clothier, and Kim Brophy to better understand both the canine and human parts of the student teams.

Obedience Report cont'd

Jane Jacobson

Scentwork continues to be a very popular class following curriculum developed and taught by Sara Brokaw. Students progress through 3 levels where the dog learns to find 3 different odors by “going to source”, and the humans learn to read their dog. After the initial 3 classes students join an on going Advanced class with more difficult hides and search scenarios.

Several events were held in 2024 including 2 Game Nights for handlers and dogs to have fun and play games, 2 Fetch tests (new program by the AKC in the Family Dog program), and our annual obedience trial in October. We will also be hosting a new obedience trial in February which will be the Region 10 qualifying trial for the National Obedience Championship (NOC) from the AKC. Be sure to watch for ways you can support the club during this event.

A big thank you to my entire staff for making 2024 the best year possible: Chris Schultz, Dennis Carlson-Rioux, Donna Grabowski, Joyce Carlson-Rioux, Julie Heaton-Hill, Karen Wennberg, Katina Stamp, Laura Waudby, Mary Verness, Meera Kannan, Meg Beisner, Scott McKenzie, Renee Foster, Sara Brokaw, Sherri Besaw, Trisha Hetue, Linda Lenc, Jenny Edgerton, Paul Mockovak, Elektra Wrenholt, Stephanie Nowak, and Rachel Maino. You are all wonderful and appreciated! An Observing Behaviors class graduated 4 new assistants; Gabriel Campos Zamora, Karen Sheahan, Brittany Foster, and Merle Geode. It's great to have you!

We are always looking for great staff, both instructors and assistants. If you enjoy working with people and dogs and are committed to fostering the human/canine bond for the betterment of both, talk to Jane Jacobson or email the TCOTC office (office@tcotc.com). Also watch for an Observing Behaviors class which is the first step in becoming an assistant or instructor.

Therapy Dog Program Report

Carol Ouhl

ASSESSMENTS FOR ELIGIBILITY TO TAKE CLASSES

5 Assessment Events Scheduled – of those

- 1 event cancelled due to lack of registration
- 40 assessment slots available
 - Only 20 registered for assessments
 - 11 approved for class
- Ineligible people continue to register with dogs too young, no control, no obedience training, no idea of concept

CLASSES

5 class blocks of Level 1 were offered.

- 2 blocks cancelled due to low registration
- 2 blocks morning classes
- 2 blocks evening classes

No blocks of Level 2 offered due to lack of student progress

ASSISTANT INSTRUCTORS

Vanessa Niemi assisted me for a few classes

- Excellent with her training and behavior experience
- Had to stop assisting when I switched my classes back to evenings which conflicted with her Changing Attitudes class

My other assistant was a newly retired sister of a former student looking for a volunteer opportunity

- She was a quick study on dog training and excellent with students
- Since I've switched to evening classes, she can't come in winter due to travel difficulties

A former student experienced in therapy visits and teaching classes is interested in assisting in 2025 if her schedule allows

EVALUATIONS TO BECOME REGISTERED VISITING TEAM

- Availability continues to take 6mos-1yr to find available test
- All students (5) who've been able to find a test have passed

THERAPY DOG VISITS

- My 2 registered therapy dogs are retired due to age
- My youngest dog (5 yrs) would probably pass the most difficult test due to her training; but isn't consistent enough to meet my standards

Flyball Team Report

Karen Radford

Tournament

The tournament ran smoothly this year with no major issues. Participation increased slightly over the last two years with 21 teams from 11 different clubs participating.

Our tournament finances show a modest increase over last year. However, equipment and facility costs, not included in this summary, are rising. We are discussing the possibility of initiating a price increase for next year. You can find a summary of the income and expense breakdown in the table below. Further information regarding the financial details can be provided on request.

Raffle

We held a raffle this year, raising an estimated \$829 for the Club. A big thank you to Lornell Brand and Roxanne Johnson for organizing the raffle, and to everyone who donated items and bought or sold tickets!

Titles Achieved

2024 was an excellent year for titles with six active dogs earning one or more titles.

Handler Dog Breed Title

Jan Wagner Dobby Pug FDCH-S, FDCH-G

Karen Radford Myg Mix FD, FDX, FDCH, FDCH-S, FDCH-G

Roxanne Johnson Nash Mix FDCH-S, FDCH-G

Carrie Walls Scout Mix FD, FDX, FDCH

Roxanne Johnson Tess Cattle Dog IRONDOG

Lynnda Lenzen Tuvok English Cocker FDX, FDCH, FDCH-S

We welcomed Myg and Scout to the racing roster, though sadly Scout's racing career ended abruptly due to sudden vision loss. As always, we are open to new members or those interested in exploring the sport and we look forward to more successful racing in 2025.

Flyball Team Report cont'd

Karen Radford

	5 yr Average	Actual	2018	2019	2021	2022	2023
Income							
Sat regular teams @ \$120	\$699.40	\$960.00	\$967.00	\$660.00	\$220.00	\$660.00	\$990.00
Sun regular teams @ \$120	\$629.00	\$960.00	\$945.00	\$440.00	\$220.00	\$770.00	\$770.00
Sat Open teams @ \$120	\$1,250.40	\$1,560.00	\$1,260.00	\$1,672.00	\$460.00	\$1,320.00	\$1,540.00
Sun Open teams @ \$120	\$1,055.40	\$1,560.00	\$956.00	\$1,441.00	\$680.00	\$1,100.00	\$1,100.00
Single dog racing	\$83.40	\$86.00	\$30.00	\$63.00	\$144.00	\$35.00	\$145.00
Total Projected Income	\$3,717.60	\$5,126.00	\$4,158.00	\$4,276.00	\$1,724.00	\$3,885.00	\$4,545.00
Expenses							
NAFA fees	\$623.00	\$756.00	\$693.00	\$682.00	\$300.00	\$672.00	\$768.00
Judge's Fees	\$235.00	\$225.00	\$305.00	\$250.00	\$200.00	\$200.00	\$220.00
Volunteer/Judges meals	\$30.95	\$65.38	\$11.75	\$11.00	\$0.00	\$87.00	\$45.00
Prizes	\$179.42	\$121.00	\$167.12	\$235.00	\$0.00	\$250.00	\$245.00
Miscellaneous							
Printing	\$6.58	\$0.00	\$0.00	\$32.88	\$0.00	\$0.00	\$0.00
Set up/down	\$147.50	\$75.00				\$270.00	\$25.00
Total Projected Expenses	\$1,133.95	\$1,242.38	\$1,176.87	\$1,210.88	\$500.00	\$1,479.00	\$1,303.00
Net Profit	\$2,583.65	\$3,883.62	\$2,981.13	\$3,065.12	\$1,224.00	\$2,406.00	\$3,242.00
Raffle		\$829.00	\$846.00	\$638.00	\$0.00	\$995.00	\$727.00
Total		\$4,712.62	\$3,827.13	\$3,703.12	\$1,224.00	\$3,401.00	\$3,969.00
Donations - tape, snacks, beverages, printing, batteries							

Building Committee Report

Karen Radford

Relocation Evaluation Team

In 2023, a Relocation Evaluation Team was established to explore alternative spaces for our organization. The team included Joyce Carlson-Rioux, Charlie Leavitt, June Mendoza, Peter Herzog, and Karen Radford with assistance from Anne Schenk and Mary Steinbauer. After several months of thorough investigation, the team presented their final report to the Board in March 2024. Their key conclusions were:

- A significant increase in income is required to consider any move.
- Additional income will be necessary to remain in the current location.
- The most cost-effective solution is to identify realistic upgrades to the current facility.

Upon completing their evaluation, the Relocation Evaluation Team was disbanded. They recommended forming a Building Committee to continue the work.

Building Committee

The Building Committee was formed and held its first meeting in June 2024. Current members include Joyce Carlson-Rioux, Amy Pirkl and Karen Radford with assistance from Anne Schenk. The committee's current objectives are to:

- Identify, review, and prioritize potential facility upgrades.
- Confirm the cost and feasibility of these upgrades.
- Identify any upgrades that may need to be included in long-term lease negotiations.

Committee Activities

The Building Committee has undertaken several activities to achieve its objectives:

- Conducted a building improvement brainstorm session to collect ideas for potential upgrades.

Building Committee Report cont'd

Karen Radford

- Reached out to key staff for building improvement suggestions.
- Reviewed over three years of member survey feedback to identify issues generating the most negative feedback.
- Categorized the feedback and cross-checked it against the brainstorm information.
- Investigated the cost and feasibility of top ideas.

Actions Completed or In Process

The following actions have been completed or are currently in process:

- Investigated hearing assist options and purchased a set of headsets for testing.
- Completed an energy audit with EnerChange to review options for cost savings and improving occupant comfort.
- Pursuing no-cost lighting upgrades through the Center for Energy and Environment (CEE). Through a grant, CEE is offering a no-cost direct installation, including a lighting audit and replacement LED tubes. The estimated annual energy savings is \$5,353.
- Constructing barriers to reduce visual distraction and block off storage areas and equipment during trials and tournaments.
- Identify and execute minor upgrades in preparation for the February Obedience trial, a regional qualifying event.
- Created a 2025 budget request and plan for future improvements.

Going Forward

We welcome ideas and input from all members. If you are interested in serving on the committee or have skills that could help us complete improvements, please let us know. Your participation and expertise are invaluable as we continue to enhance our facility.

Safety Committee Report

Joyce Carlson-Rioux

The TCOTC Safety Committee met in 2024 to respond to concerns regarding parking lot break-ins. The committee reviewed suggestions from staff for addressing these issues and discussed options that might enhance parking lot safety.

Results:

1. Parking Lot Lighting: A discussion with our landlord occurred. Lighting in the rear of the building is adequate. It would be possible to replace lights on the east side of the building with LEDs, but the landlord is hesitant to do this until an upstairs tenant is found.
2. Parking Lot Cameras: The committee obtained three comparison quotes for installation of parking lot cameras and shared this information with the board. Due to the need to renegotiate the lease with the landlord and the present financial situation of the club the board determined that the club was not ready to move forward with the purchase of parking lot cameras at this time.

Ongoing Projects:

1. Continue to monitor safety equipment, first aid supplies to ensure these are always available.
2. Periodic review of safety procedures following the Red Cross Ready Protocol.
3. Investigate additional resources for ensuring safety at our club.
4. Ensure that members and staff receive training in safe practices.

Thank you to our 2024 Safety Committee members: Maddie O'Rourke, Melissa Anyg, Philip Jemielita, Anne Schenk

The committee welcomes new members, please consider joining us in 2025.

Finance Committee Report

Karen Radford

The Finance Committee was established early in 2024 with the following members: Liz Danielson, Charlie Leavitt, Maddie O'Rourke, Julie Steenerson, Karen Radford, Anne Schenk, and Mary Steinbauer.

Key Responsibilities - during our initial meetings, we defined the key responsibilities of the committee as follows:

- Profitability and Mission Sustainability
- Budgeting, Reporting & Monitoring
- Internal Controls and Accountability, Transparency, and Risk Management
- Covering Audits and Investments

Strategic Plan - the committee created a focused strategic plan aligned with the TCOTC Board Strategic Plan. The primary focus was on developing positive revenue, while also addressing actions for long-term impact, such as succession planning, proactive planning for large expenses, early indicator identification, and standardized budget planning.

Activities - some of the activities covered by the Finance Committee include:

- Competitor class cost evaluation
- Class calendar evaluation
- Revenue generation brainstorm
- Evaluation of tax compliance and regulatory adherence
- Creation of budget creation timeline
- Review of financial history and forecast

Future Plans - more detailed information about club finances will be provided in a presentation at the annual meeting. The Finance Committee welcomes additional participation from anyone with a background in business, finance, taxes, or related areas.

Call to Action

Volunteer!

Marketing Expertise

Finance Expertise

Trial and Event Help

Contact anneschenk@tcotc.com

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