

TCOTC Board Meeting (6/8/21)

Meeting called to order at 7:06

Members present: Joyce Carlson-Rioux, Anitra Francis, Corrie Barrows, Marsha LeDuc, Chris Mosely, Jane Jacobson, Tonni-Sue, Anne Schenk, Mary Steinbauer, Karen Radford, Anne Scanlon

Excused Absences: Vannesa Neimi, Meera Kannan.

Officer & Staff Reports

Managing Director's Report – Anne Schenk –20 minutes Followed up with Capp about facility. The only things available on first of next year are building on Hennepin and a portion of the space above us that we looked at a few years ago. Concerns about suitability to our purposes. Trying to work on budget for next year and staff pay issue. Anne presented some numbers to show some history of Obedience salaries.

New Member List – Anne Schenk – 2 minutes *Marsha moves to approve the new member list, Tonni-Sue seconds. Motion carries unanimously.*

Treasurer's Report – Mary Steinbauer - 5 minutes April report sent out for review. Made about \$4400 on agility trail. Needs to work through some workers comp issues. *Marsha moves to approve the April Treasurers report, Anitra seconds. Motion carries unanimously.*

Staff Report – Chris Mosely – 5 minutes Added an instructor. Classes are pretty full. Would like to suggest expanding class sizes in the future.

Jane Jacobson – 5 minutes Classes are full. Basic are filling out to August/September. Jane is working on promoting an assistant to instructor. Would like to recommend reviewing class pricing and recommends maintaining the smaller class sizes. Observing behaviors starting Thursdays in August.

Camp K9 Report from Vanessa Niemi - shared by Joyce - 3 minutes Big decrease in puppy enrollment, so changing to all ages all days. Overall enrollment is up. Will be starting Camp Canine Fun! in August. May need to hire another potty person. Survey results are indicating frustration with payment process.

New Business

Minutes of last board meeting - 5 minutes *Anitra motions to approve May minutes, Marsha seconds. Passes unanimously.*

Member Use of Crate Room -- Anne Schenk - 15 minutes Member contacted Anne regarding use of crate room. Currently Camp K9 crates are consuming a lot of space in the crate room. Crate room use will remain for staff only.

Staff Building Use -- Corrie -- 15 minutes Presented concerns and summary of available hours. Recommendation is to retain the sign-up system. *Corrie, Jane, Vanessa, Anne and Chris will determine available hours based on needs for their departments and cleaning.*

Unfinished Business

Behavior consult progress - Anne and Joyce - 5 minutes Looking into obtaining additional insurance to cover behavior consults. Vanessa is defining what she would be willing to work with and what cases she would refer elsewhere.

Identify alternate to fill open position - Joyce - 5 minutes Vanessa is stepping down from her Board position. Anne Scanlon will fill the position for the remainder of the year.

Identify and vote on a new recording secretary for board - Joyce - 5 minutes *Joyce will pursue an individual to fill this position.*

Update on Progress of Instructor Pay Review - Anne Schenk - 2 minutes One step in the process was to survey instructors on voucher use. Anne has created four question survey. Initial survey will be for paid staff and not volunteer staff.

Update on Marketing Committee work - Anne Scanlon - 2 minutes No new updates.

Anne's vacation – She will be taking vacation sometime in August. Will provide more details as they are known

Marsha moves to adjourn. Meeting adjourns at 8:50 PM

Business Item

Item Discussion

Actions Taken

Future action items

XXXX moves to adjourn. Meeting adjourns at XXXXpm