

TCOTC Board Meeting (9/14/21)

Tonight's Recording Secretary Volunteer - Anitra

Meeting called to order at: 7:06pm

Members present: Anne Schenk, Tonni-Sue Keinz, Karen Radford, Joyce Carlson-Rioux, Meera Kannan, Anitra Francis, Mary Steinbauer, Jane Jacobson, Chris Mosley, Marsha LeDuc, Anne Scanlon

Excused Absences: Anne Scanlon

Officer & Staff Reports

Managing Director's Report – Anne Schenk –20 minutes

- Unanimous vote to raise obedience class prices expected to generate \$38k additional revenue to pay for raises, improve bottom line, etc. Increase starting with new classes as added to website.
- Positive feedback for live-streaming puppy classes due to one handler limit.
- Joyce asked about price increase for single/drop-in classes, we will apply new corresponding price to those as well. Will discuss if this applies to conformation.

New Member List – Anne Schenk – 2 minutes

- Meera made a motion to approve, Karen seconded, remaining board members voted to approve.

Treasurer's Report – Mary Steinbauer - 5 minutes

- Not ready yet, will be at the end of this week.

Financial Projection for Remainder of 2021 - Anne Schenk, Mary S. 10 minutes

- Anne will try to have a projection for October board meeting with the obedience price increases reflected.

Staff Report –

Chris Mosely – 5 minutes

- Same number of students this month as last.
- Requesting to increase to 7 students per instructor rather than 6 for classes that have 1 instructor.
- Agility staff meeting last week went well.

Jane Jacobson – 5 minutes

- Classes continue to fill.
- Juggling some staff due to various issues.
- Obedience trial going forward. Looking at judges for next year.
- Members appreciate puppy classes live-streaming.
- Need to start scheduling instructor observations for reviews.

Camp K9 Report from Vanessa Niemi - 5 minutes

- Absent, staff report was not sent ahead of meeting.
- Mary reflected that employee turnover for Camp K9 has been higher.

New Business

Minutes of last board meeting - 3 minutes

- Marsha moved to approve, Meera seconded, remaining board members moved to approve.

Change date of agility trial from November to August - Chris Mosley - 10 minutes

- Discussion of new trial date, would not start until 2022, Chris would like input.
- Could we move January trial to August? Mary states January trial does not do as well as November.
- Chris will continue to gather information and report back.

Covid Policy Proposal - report from covid subcommittee - **Anitra, Anne Scanlon, Joyce - 15 minutes**

- Joyce emailed notes from subcommittee meeting ahead of board meeting
- Board discussed and updated suggested guidelines.
- Subcommittee will continue to monitor covid situation.

Unfinished Business

Hot Weather Policy re closure - Update from people looking into this **Tonni-Sue - 10 minutes**

- Anne has purchased temperature and humidity monitors, located in 3 places throughout the building.

Update on Progress of Instructor Pay Review - Anne Schenk - 2 minutes

- Will looks at data after staff reviews are complete to see where staff fall into matrix, and then rolling out pay increases.

?? Update on Climate Change Contingencies for Operation Budget ??

Marsha moves to adjourn. Meeting adjourns at 8:40pm

Business Item

Item Discussion

Actions Taken

Future action items - November recording secretary volunteer is Anne Scanlon

XXXX moves to adjourn. Meeting adjourns at XXXXpm