

TCOTC Board Meeting (4/13/21)

Meeting called to order at 7:04pm

Members present: Anne Schenk, Vanessa Niemi, Anitra Francis, Joyce Carlson-Rioux, Tonni-Sue Keinz, Anne Scanlon, Karen Radford, Meera Kannan, Jane Jacobson, Carol Ouhl, Mary Steinbauer, Bryan Dunn

Excused Absences: Marsha LeDuc, Chris Mosley

Officer & Staff Reports

Managing Director's Report – Anne Schenk – 15 minutes Red Cross blood drive coming up. State Fair may be on. We are invited back to do demos. No confirmation yet. Meg Beisner did the separation stress seminar and it went well. She will be repeating it for community education in multiple locations (online). We are having issues with students parking in staff spots. Some instructors are concerned about being the last ones to leave at night. Can we come up with a buddy system? Anne and Lee looked at 2 buildings for expansion to another site. Both have potential for different purposes.

Treasurer's Report – Mary Steinbauer - 5 minutes March was good for us – Camp k-9, photo shoot and agility trial. *Karen moves to approve. Anitra seconds. Motion carries unanimously.*

New Member List – Anne Schenk – 2 minutes *Meera motions to approve. Karen seconds. Motion carries unanimously.*

Staff Report – Chris Mosely – 5 minutes See below.

Jane Jacobson – 5 minutes. Classes are filling well in advance. With COVID numbers going up again we are not going to increase student numbers in the building. Would like to raise prices on the classes. Should compare to competitors.

Vanessa Niemi (CampK9)- 5 minutes. Looking to hire and have a couple of candidates that are promising. Still filling spots.

New Business

LIMA- Least Restrictive Minimally Aversive certification and what it might mean for TCOTC

Vanessa - 5 minutes How do we bring this to staff and make it a requirement without being heavy handed? *Vanessa will come up with a plan, look into APDT access to webinar, and what to do next.*

Should we have a vaccination requirement for club? What about people who cannot receive vaccine? – 10 minutes We can put in exemptions for religious reasons and ADA. Should we just require folks to wear masks?

Need for help with Marketing Committee - Anne Scanlon - 5 minutes Like to throw it out to the membership so it isn't just the Board.

Unfinished Business

Review our ranking of strategic planning items and identify 2 items that are high in difficulty, resources and priority. Also identify 4 items that are more easily accomplished. *Meera motions that these will be the 7 and we will revisit in 6 months. Anitra seconds. Motion carries unanimously.*

30 minutes

Improve financial results
Expand classes and activities outside current space and schedule
Maintaining smaller learning environment
Promote staff development
Staff and volunteer recognition
Create social media strategy
Improve inclusiveness and diversity

Business Item

Item Discussion

Actions Taken

Future action items

Vanessa moves to adjourn. Meeting adjourns at 8:59pm

Agility Department Report to the TCOTC Board April 13, 2021

- 1) The March trial was a success from every angle, producing a profit for the club and resulting in a good deal of positive comments from exhibitors.
- 2) Enrollment has increased from 84 students in February to 121 in March.
 - a. A good portion of the increase is due to
 - i. The addition of Julia's Weaves class (8 students) on Saturday mornings. A second session has already been posted to continue this Special Skills class
 - ii. The expansion of Foundations Level 1 to 2 classes, the addition of a second instructor for Level 2 to accommodate a larger class, and the addition of a Beginner Class on Thursday to meet our growing needs for these new teams.
 - iii. The return of instructor Luann Tillman, adding back an Advanced class on Tuesday at 8:15, starting April 20. This class has 3 students but will surely grow as word spreads. (note: Luann will need to take the month of June off for personal reasons. I already have a substitute lined up, not yet ready to announce. I am also hoping that Dan Houg will be back soon.)
 - b. This number does not include the Sequencing for Beginners Workshop on May 1. The morning session filled (8 working spots) right away, and a second session for the afternoon was added (4 spots filled as of today). Instructors can audit at no charge.
- 3) Another fundraiser is in the planning stage: on June 26-27, Amy Johnson/Great Dane Photos will offer an ACTION photo shoot. Details as soon as they are confirmed. This will be for all levels of teams—even those not trialing or doing all the equipment will be welcome!
- 4) An inventory of all the agility equipment will be performed on Friday 4/16 by our 4-H team. In addition to a count, the condition of each piece of equipment will be noted. After this, we will designate some equipment to be raffled off to TCOTC members, to be completed around the May trial dates.
- 5) I will have a staff meeting soon!
- 6) Staff evaluations are planned for the summer. I will resume my drop-in observations shortly in conjunction with these.
- 7) After evaluations and feedback, together we will plan some education for instructors to ensure we're teaching consistently, but also with flexibility. As the Foundations and Beginner students advance, we should make sure we give appropriate instruction without being bound to a "one way" to achieve goals.
- 8) Work on the November and January trials will continue; I will pursue judges (this should be easier than the previous trials, as COVID shows signs of diminishing). I will also endeavor to find trial chairs.

Chris Mosley