

TCOTC Board Meeting June 9, 2020

Meeting called to order at 7:03pm

Members present: Anne Schenk, Chris Mosley, Marsha LeDuc, Tonni-Sue Keinz, Jane Jacobson, Carol Ouhl, Melissa Dargay, Mary Steinbauer, Vanessa Niemi, Karen Radford, Corrie Barrows, Joyce Carlson-Rioux

Excused Absences: Anitra Francis

Officer & Staff Reports

Managing Director's Report – Anne Schenk Started staff training on zoom. Parking lot will be repaved in upper west lot next week and week after. New custodian is working out well. Painting looks great.

Treasurer's Report – Mary Steinbauer Summary is best part to look at. We need to set up a meeting with Capp before end of month to discuss paying rent back. Lease was extended. Marsha moves to approve treasure's report, Joyce seconds. Motion carries.

New Member List – Anne Schenk Marsha moves to approve, Vanessa seconds. Member list approved.

Staff Report –

Chris Mosley May have more than 6 people in a class for one instructor. Are there assistants that can help? There will be a staff walk through on Sunday.

Jane Jacobson Started puppy classes last week. Next Monday will be classes resuming. These are students who already registered, so it won't be new income. Video orientation is finished. Next step is online classes. Would like to do online Intermediate.

New Business

Carpet Extractor – Anne shampooed mats in ring room and star room. New machines are much faster and easier to use. Cost was \$450 to rent 2 units for 2 days. The store is willing to sell us a used unit. \$693-\$1500. Come as is and servicing is expensive. **Anne will figure out how much a new one is and what it costs to service the new/old ones.**

Blood Drive – Anne Red Cross is scheduling for July/August. What is the best day for attendance? Weekday/Weekend? Contact local businesses around us. How many volunteers will be needed?

Unfinished Business

Opening Preparations - Wendy Olson would like to do a zoom conformation call weekly.

Meeting cadence – Karen *adjourn meeting weekly.* **Meet on June 30, 2020 to assess how reopening has gone.** Marketing meeting is now every other week. Building committee can adjourn. We will keep doing zoom meetings. We can send members who want to attend a board meeting the zoom invite.

Meeting adjourned at 7:49pm. Tonni-Sue moves to adjourn.

Business Item

Item Discussion

Actions Taken

Future action items