

TCOTC Board Meeting May 12, 2020

Meeting called to order at

Members present: Karen Radford, Marsha LeDuc, Chris Mosley, Jane Jacobson, Tonni-Sue Keinz, Anne Schenk, Melissa Dargay, Joyce Carlson-Rioux, Corrie Barrows, Carol Ouhl, Vanessa Niemi, Anitra Francis, Mary Steinbauer

Excused Absences:

New Business

New Member List – Anne

Joyce moves to approve and Marsha seconds. Motion carries.

Loyalty Points Proposal - Anne

This replaces the discount incentive the basic students get toward tier 2 and also incentivizes those in tier 2 classes and agility. Vouchers are not included. Points would expire after a year. There is a minimum, which we can set. This would just be toward classes and inventory. We will need at least 6 months of normal operation to reassess.

Vanessa moves to approve and Joyce seconds, motion carries.

Unfinished Business

Financial Summary, Loan update – Mary

We received \$10k for the Economic Injury Disaster Loans grant and will be receiving \$32,705 in PPP soon. We have to spend a certain amount to get a certain amount forgiven. There is a time limit for spending. Interest rate is 1%. 2 year loan.

Preparedness Plan - Vanessa

Karen and Vanessa will meet and write up the policies that need to be written. A draft will be sent back to the Board for review, revisions and policy write ups.

Start-up readiness schedule - Karen

The Board will need to know from staff who wants to come back. We will make a decision as to when to come back and go with it. We can't wait for the governor because he waits until the last minute before offering guidance.

Marketing and promotion – Joyce

Marketing subcommittee is making progress. Friends of TCOTC big donors are getting thank you notes.

Building preparation – Karen, Corrie, Anne

Panels are up around the desk. Sanitizers are up around the building.

Class ramp up planning – Jane, Chris

Jane has a staff meeting Thursday. Trying to figure out a puppy class online.

Anitra and Julia will be doing an inventory. Laura will be evaluating Foundations equipment. Saige is doing a 2x2 online class. We have trial chairs for November trial.

Survive and Thrive updates – Vanessa and Anne

Business Item

Item Discussion

Actions Taken

Future action items