

TCOTC Board Meeting July 10th, 2018

Meeting called to order at 7:00 by Stephen Dent

Members present: Ann McKasy, Anne Schenk, Barb Yanish, Lindy Luopa, Karen Radford, Mary Steinbauer, Judy Galbraith, Stephen Dent

Excused Absences: Katie Grillaert, Jane Jacobson, Anne Bentley

Officer & Staff Reports

Managing Director's Report – Anne Schenk –The door project is near the end! It should be substantially completed by the end of the week. Lee from CAPP said that they may not be willing to do as much with the retaining wall as they had previously thought. Jane isn't comfortable working on the design. Anne will follow up with Joe from CAPP. Anne will ask about the hand railing.

Office Manager's Report – Anne Schenk We are continuing to train volunteers at the front desk.

Treasurer's Report – Mary Steinbauer We reviewed the financial reports and the variances. Judy moved to approve the financials. Lindy seconded. All voted in favor.

New Member List – Anne Schenk

Staff Report – Anne Bentley – Anne let us know via email that they are working on placing new students. She has secured judges for the next few agility trials.

Jane Jacobson – Jane is in training tonight. We are working on adding more obedience classes.

New Business

Review of June 2018 TCOTC's Business Scorecard – We reviewed the scorecard. Judy noted that new member communications could be enhanced to increase member participation. Social media marketing is super important.

Unfinished Business

Executive Session – Strategic Priority #13 – Discussion

90 minutes

- 1. Discuss and vote on organizational structure A or B and vote on approving it** – The board preferred Option B and reviewed it. Anne expressed that she likes option B as well. She thinks the structure would help the club achieve the goals of the strategic plan. This will also entail reviewing and updating job descriptions. Judy made a motion to implement organization B. Barb seconded. All voted in favor.
- 2. Discuss the priority in how we will implement the new positions** - Facilities/Rental Manager, Customer Service Manager and then Events and Member Activities Manager, Specialty Dog Sports Department Head.
- 3. Discuss financial implications of the new organizational structure and how we will pay for it.** – Adding additional obedience classes. *We will discuss this online and next meeting. Ann and Steve will lead.*
- 4. Review the proposed pay scale developed by Karen Radford and Mary Steinbauer** - We want to institute pay increases for the people who are helping us make the revenue that will fund the new positions and invest in our club. *We will discuss this online and next meeting. Karen and Mary will lead. We will review job descriptions, starting with the Facilities/Rental position.*

Stephen moves to adjourn. Meeting adjourns at 9:10 pm