

TCOTC Board Meeting June 12th, 2018

Meeting called to order at 7:00 by Stephen Dent

Members present: Ann McKasy, Ann Schenk, Barb Yanish, Lindy Luopa, Karen Radford, Mary Steinbauer

Excused Absences: Judy Galbraith, Jane Jacobson, Anne Bentley

Absent: Katie Grillaert

Officer & Staff Reports

Managing Director's Report – Anne Schenk – The door project is started! Ann will get an update on the timing tomorrow. Our landlords are meeting tomorrow about the retaining wall project; Joe, Lee and Lisa from CAPP will be meeting with the engineer to look at options. We had a minor dog bite incident at the top of the stairs. The person bit and the handler were fine. No follow up is needed. We are working on graphics to illustrate our values. Judy and Anne hosted at the Bauhaus event, and Anne and Julia participated at the dog 5k. We have been invited to participate in the City Pages downtown event again. Anne is checking on our insurance coverage with outside locations, and for the potential brewery dog training classes. Anne is going on vacation for the end of August!

Office Manager's Report – Anne Schenk – We have more volunteers at the front desk than we need. Gary our custodian is spending time with his mother in hospice, so his hours have been limited.

Treasurer's Report – Mary Steinbauer – We reviewed the financials. Ann McKasy made a move to accept the financial reports. Stephen Dent seconded. All voted in favor. We discussed the possibility of Anne getting more timely access to the financial system.

New Member List – Anne Schenk Stephen Dent made a move to accept the new member list. Lindy Luopa seconded. All voted in favor.

Staff Report – Anne Bentley – Not present
Jane Jacobson – Not present

New Business

Review of April 2018 TCOTC's Business Scorecard – Discussion – We are looking forward to getting our door project done to see how satisfaction with the facility will improve. How do we work towards filling our classes? That is free money. Also, is it possible to fill the other rings during the flyball practice in the prime-time evenings? Also, Saturday classes would be popular with new dog owners.

Conversation with Allison Wagstrom – Discussion – We discussed our meeting with Allison Wagstrom from Propel Nonprofits about growing our business.

Unfinished Business

Executive Session – Strategic Priority #13 – Discussion – Ann has been working with Anne Bentley regarding the process of better getting people into the agility program, and how to cycle people through and get them into higher level classes. Previously Jane would evaluate potential students to see what class they should get into. There were several prerequisites. This meeting discussed the prerequisites, and the evaluation process. How do we let people know what classes are available? They are working on the class descriptions so that people can see what next classes are available and how many slots are available. We have made progress by restructuring the program. Karen noted that we should look at different business models and evaluate pros and cons. We are addressing class fill rate issues.

We looked at the survey results from the staffing needs and priorities and discussed potential strategies.

We discussed how to move forward. Karen will update the org chart with potential positions that we can weigh in on the pros and cons and how the position would pay for itself. **The board will evaluate and rank these before the next board meeting. Ann will continue her work with Anne regarding the agility program. Karen and Ann will look at some models with adding some obedience classes and how that would affect the financials.**

Stephen Dent moves to adjourn. Meeting adjourns at 9:27 pm.