

## TCOTC Board Meeting November 14<sup>th</sup>, 2017

Meeting called to order at 7pm by Steven Dent

**Members present:** Kate Anders, Stephen Dent, Barb Yanish, Ben Rimbey, Karen Radford, Mary Steinbauer, Anne Bentley, Anne Schenk

**Absences:** Ann McKasy, Judy Dove

### Officer & Staff Reports

#### Managing Director's Report – Anne Schenk – 20 minutes

The canine fitness seminar went well this past weekend (15 members and 9 staff attended), and will net about \$310 for the club. The speakers are willing to come back. In addition to the new door, our member survey also brought up the noise issues in the ring room. Karen and Anne have been looking at fabric sound absorbing panel solutions and have a plan for doing sound recording to better understand our needs. Preliminary budget was sent out. It looks like our estimated budget for 2017 is relatively close to actual expenses.

Discussed final proposal for membership rate increase for 2018:

*Steven moves to approve the \$5 increase in membership rates (except for staff) as presented by Anne. Barb seconds. 5 - yea (Kate, Stephen, Ben, Karen, Barb), 0 - no, 0 - abstain. Motion passes*

Ann and Anne have also been working on a Friend of TCTOC initiative. They are working on clarifying the various levels and the value or gift that would come with becoming a "Friend". It would be rolled out in a campaign and they are starting to lay ground work in the e-newsletters to start to prime people. Anne will move forward at gathering feedback to refine the friends logo/decal and we hope to have a proposal to vote on by December. The board supports the initiative.

#### Office Manager's Report – Anne Schenk

Things are running smoothly

#### Treasurer's Report – Mary Steinbauer

We should be aware that there is an abundance of agility trials scheduled for 2018 so it may become more difficult to attract people to participate in our trails. We've added more class categories, but that is coming at a cost both in finding/paying judges and stress on our volunteers. Mary mentioned themes for our events, Anne B. mentioned considering the quality of ribbons. Recommendation to form a committee to look at these issues.

**Action Item: Anne S and Anne B will work together to form a committee examining trails**

*Kate moves to approve the October financials. Barb seconds. 5 - yea (Kate, Stephen, Ben, Karen, Barb), 0 - no, 0 - abstain. Motion passes*

#### New Member List – Anne Schenk

*Kate moves to approve the new member list. Steven seconds. 5 - yea, 0 - no, 0 - abstain. Motion passes*

#### Staff Reports:

Anne Bentley: Agility is piloting a jumping class and plan to begin offering it as a regular class offering in January. They are working on putting together a seminar for broken/injured handlers and have a weekend scheduled for it December. Anne is trying to figure out a format that will be valuable for both participants and auditors.

Jane Jacobson: Absent – nothing to report

### New Business

#### Review of October 2017 TCOTC's Business Scorecard – Discussion

10 minutes

**Action Items:** In early 2018 we will put together problem-solving teams to look at addressing some of the reoccurring weaknesses we see on the scorecard. We will also, as we hit the 1 year mark, consider making any adjustments to the targets.

#### Reminders: Spirit Award – Volunteer of the Year Award – Board Nominees

5 minutes

**Action Item:** Anne will put out something on the website/Facebook about award nominees

**Action Item:** The board will continue to seek possible board candidates and candidates should submit a bio to Anne S. for public posting prior to the January annual meeting.

## Unfinished Business

### **Review Front Door entrance and cost projection – Anne Schenk**

**15 minutes**

Anne met last week with the contractor to update the quote based on the input from the structural engineer. Steve and Anne discussed the results with Joe (the building owner) and Joe is willing to help by doubling his agreed contribution, keeping us within our allocated budget. Anne will move forward.

### **Review 2018 Strategic Priorities – Discussion**

**15 minutes**

#### Action Items:

- 1) Steven Dent will email out the comments he and Karen have already made.
- 2) All board members will spend 20-30 minutes and fill in the form and send to Steven within the next 7-10 days.
- 3) Kate and Karen will meet and consolidate results to be share no later than the December board meeting.

### **Business Item**

Item Discussion

*Actions Taken*

Future action items

*Kate moves to adjourn. Meeting adjourns at 9:05pm*