

TCOTC Board Meeting October 10th, 2017

Meeting called to order at 7pm by Stephen Dent

Members present: Kate Anders, Stephen Dent, Ben Rimbey, Karen Radford, Ann McKasy, Mary Steinbauer, Jane Jacobson, Anne Schenk, Judy Dove

Absences: Barb Yanish, Anne Bentley,

Officer & Staff Reports

Managing Director's Report – Anne Schenk – 15 minutes

The structural engineer was here and his plans are with the contractor. We should have a revised estimate mid to late next week. High Spirits Flyball is hosting a pair of seminars on canine fitness in early November. Kate An Hunter is also interested in presenting some additional seminars. This morning we experimented with a yoga class (run by a member who is a yoga instructor). We will explore possibly offering it in an ongoing capacity. Anne is also working with a trainer on exploring offering nosework classes.

Office Manager's Report – Anne Schenk

Corrie, Anne, and Gary have taken on Nanette's task and are figuring out how to best handle the work load both short and long term. There has been some desk volunteer turn over but also some new interest.

Treasurer's Report – Mary Steinbauer

Kate moves to approve the September financials. Ann seconds. 6 - yea (Kate, Stephen, Judy, Ben, Karen, Ann), 0 - no, 0 - abstain. Motion passes

New Member List – Corrie Barrows

Judy moves to approve the new member list. Kate seconds. 6 - yea, 0 - no, 0 - abstain. Motion passes

Staff Reports :

Anne Bentley (via Anne S.) – Agility is continuing to bring in new students and another new foundation is starting at the end of the month. 3 puppy agility classes starting next year. Anne B. and Steve Hanson have put together a new jumping skills class they are piloting (mainly with TCOTC instructors as students) starting tomorrow. Anne S & Anne B have also developed a great template to help evaluate the class profitability of classes.

Jane Jacobson – All is good. No news.

New Business

Review of September 2017 TCOTC's Business Scorecard – Discussion

10 minutes

Review 2018 – 21 Strategic Plan – Discussion

40 minutes

There were 7 responds so far, and there was quite a lot of consensus on both the strategies and tactics we should focus on.

Action Item: Ann will send out the results to review further. Stephen and Karen will consolidate and update and e-mail to Kate. Board will review, revise, add, and finalize at November board meeting.

Update Organizational Chart – Discussion

40 minutes

Conversation revolved around possible ways to change/improve/adjust our organizational structure to better distribute load to prevent burnout and improve efficiency. Touched on a more administrative role that might support the department heads and improve communication. Stephen Dent recommends that once the strategic plan is finished we review and look to see if there is any more clarity around organizational structure and better supporting our staff.

Action Item: Board grants Mary permission to explore options for possible arrangement with flyball team(s) to handle maintenance and organization of flyball equipment.

Stephen will add this discussion back onto the agenda for early 2018.

Increase in Membership Rates – Ann McKasy

Both our revenue and expenses are increasing. Ann is working on a proposal to increase basic membership rate from \$20 to \$25, and household from \$30 to \$35. We may also want to consider if we have a senior, staff, or student rate that is different. We could also explore adding a "friend of TCOTC" membership level that might come with some additional

perk or gift.

Action Item: Ann will send a clarified proposal to the November meeting for a vote.

Unfinished Business

Business Item

Item Discussion

Actions Taken

Future action items

Kate moves to adjourn. Meeting adjourns at 9pm