

## TCOTC Board Meeting September 12<sup>th</sup>, 2017

Meeting called to order at 7:02 by Stephen Dent

**Members present:** Kate Anders, Stephen Dent, Barb Yanish, Ben Rimbey, Karen Radford, Ann McKasy, Mary Steinbauer, Anne Schenk, Anne Bentley, Judy Dove,

**Absences:** Nanette Malcomson, Jane Jacobson,

### Officer & Staff Reports

#### Managing Director's Report – Anne Schenk – 15 minutes

It's been busy! The State Fair went well, got positive feedback. Anne and Carol Ouhl tabled at Strut your Mutt. On 9/23 we are doing the Hounds and Hops event but we're having trouble finding demo dog volunteers – the space is small so maybe we'll do fun night type activities instead. We've been doing a tier two class promotion - \$15 off if the register before graduation. We've had 14 people take advantage so far. Nanette's last day is 9/28. Corrie will be taking over many of Nanette's duties and by the end of the year we will have a better sense of what additional support/staffing we may need. Anne is working with Mary and Barb on a 2018 budget. Anne hopes to have a draft for November meeting and final version for approval at December meeting. Mat cleaning will occur Oct 3-4.

**Action Item:** Stephen will put together a small celebration for Nanette

#### Office Manager's Report – Nanette Malcomson

None

#### Treasurer's Report – Mary Steinbauer

*Judy moves to approve the August financials. Ben seconds. 7 yea (Kate, Stephen, Judy, Barb, Ben, Karen, Ann), 0 no, 0 abstain – motion passes*

#### New Member List – Corrie Barrows

*Kate moves to approve the new member list. Stephen seconds. 7 yea, 0 no, 0 abstain – motion passes*

#### Staff Reports:

##### Anne Bentley –

January trail is set. We have a local judge for Friday and a judge coming from the East Coast for Sat/Sun. We've got judges and trail chairs set for the rest of the year. There are some new rule changes for 2018. New table heights (4 instead of 3), and we will be retrofitting our tables to meet these new standards. We are ordering a new ascending double jump. We are still adjusting on Tuesdays to our new system, but are happy to be starting a new puppy group starting next week, and the end of October will be another new foundation group. Steve Hanson will be teaching a new class on jump handling skills. Staff are considering putting together a seminar or seminar series for broken/injured/limited handlers.

##### Jane Jacobson -

Absent

### New Business

**Review of August 2017 TCOTC's Business Scorecard – Discussion** **10 minutes**

**Vote on the Design Committee's recommendation for front door entrance – Stephen Dent** **10 minutes**

Reviewed design provided by the committee.

*Stephen moves that we allow Anne S to move forward with the project as presented, within the budget previously approved by the general membership. Judy Seconds. 7- Yea (Kate, Stephen, Barb, Ann, Judy, Karen, Ben), 0-no, 0-abstain.*

**Action Item:** Stephen will get the design posted for membership somewhere in the building.

**Review 2015-16 Goals and Objectives – Discussion** **15 minutes**

**Review 2016 SWOT Analysis – Discussion** **15 minutes**

**Review outcome of Board Retreat – Discussion** **10 minutes**

**Review 2015 – 17 Strategic Plan – Discussion** **20 minutes**

**Establish a 2018 – 20 Strategic Plan Committee**

**10 minutes**

Light prune the things we've already achieved (Stephen & Ben)

Send out the document (Stephen)

Create a survey monkey to highlight each board member's priorities (Ann M.)

Develop implementation plan at October board meeting

**Establish a 2018 – Board of Directors recruitment strategy**

**10 minutes**

We need to look at creating working sub-committees to help distribute the work load of the club, involve/include more club members, and tap additional skill sets.

Action Items: Barb will gather information on how to and philosophy around recruiting board members.

Stephen and Karen will come up with a list of skills needed for the TCOTC board.

**Executive session**

**5 minutes**

<b>Unfinished Business</b>
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**Business Item**

Item Discussion

*Actions Taken*

Future action items

*Kate moves to adjourn. Meeting adjourns at 8:55pm*