

## TCOTC Board Meeting May 9<sup>th</sup>, 2017

Meeting called to order at 7pm by Stephen Dent

**Members present:** Kate Anders, Stephen Dent, Judy Dove, Barb Yanish, Ben Rimbey, Karen Radford, Ann McKasy, Mary Steinbauer, Anne Schenk, Jane Jacobson (arrive at 8)

### Board Member Absences:

### Officer & Staff Reports

#### Managing Director's Report – Anne Schenk

Thanks to the four volunteers (Scott, Ann, Alexis, & Vicky) who came on Friday for the first spring cleaning day – club looks great! There are plans for a June follow-up cleaning. Given a list of things on the to-do list we are postponing the club open housed (planned for June originally) for a later date. Anne is working with Missing Pet Partnership on putting together an collaborative educational event on recovering lost dogs – set for July 19th. She is also working on a pet first aid/cpr session for June.

Stephen – met with the building manager (with Nanette and Jane) to gather more information about a possible front entry redesign. Lee will talk to his contractors to get a cost estimate and more information. Stephen should have more to share at the June meeting.

#### Office Manager's Report – Nanette Malcomson

Nanette reported through Stephen that all is well and she enjoys working with Corrie and Anne S.

#### Treasurer's Report – Mary Steinbauer

*Kate moves to approve the April financials. Judy seconds. 7-Yea (Ben, Ann, Barb, Judy, Karen, Kate, Stephen), 0-No, 0-Abstain. Motion passes*

#### New Member List – Corrie Barrows

*Kate Moves to approve the new member list. Barb seconds. 7-Yea, 0-No, 0-Abstain. Motion passes*

#### Staff Reports:

**Anne Bentley:** Absent – mid-transition this week into the new agility class structure. Anne reported to Kate before the meeting that things are going well so far.

**Jane Jacobson:** None

### New Business

#### Review of April 2017 TCOTC's Business Scorecard – Discussion

10 minutes

Action Item: Mary and Anne will continue to look at the membership numbers reporting options

Action Item: Steve will work with Karen to update the score card to show Karen's new calculation (both income and expense)

#### Discussion – What are TCOTC's operational and decision making values? – Ben Rimbey and Judy Dove

30 minutes

5 values agreed upon: Community, fun, diversity, leadership, learning

Action Item: Ben, Judy, and Anne S will take these 5 and put together a draft of the more fleshed out definition of each

#### Marketing Plan Overview (continued) – Ann McKasy

30 minutes

Continued presentation from last month.

Action Item: Ann will adjust 20% to 10% under short-term financial, and add staff satiation

#### Discussion – Elements of our business plan and how should we develop it – Karen Radford

30 minute

Set some estimated dates for completion of tasks and assigned names to some tasks.

Action Item: Karen will share updated information and tasks with board.

#### Start-Continue-Stop review and discussion – Anne Schenk

20 minutes

Anne shared a summary of the staff ranking results.

**Are you willing to attend a Board retreat?**

Stephen is suggesting about a 4-hour retreat on visioning the club's future so the board can align their visions. He will send out some possible dates in the next week.

**Unfinished Business**

**Business Item**

Item Discussion

*Actions Taken*

**Future action items**

*Kate moves to adjourn. Meeting adjourns at 9:20pm*