

TCOTC Board Meeting April 11th, 2017

Meeting called to order at 7pm by Stephen Dent

Members present: Kate Anders, Stephen Dent, Judy Dove, Barb Yanish, Ben Rimbey, Karen Radford, Ann McCasy, , Nanette Malcomson, Jane Jacobson, Anne Bentley, Anne Schenk, Mary Steinbauer

Absences: Vanessa Niemi,

Officer & Staff Reports

Managing Director's Report – Anne Schenk

No major developments. Working with a team to clean and organize the agility storage area. Anne is exploring the use of Slack as a replacement for the staff yahoo group and will be rolling it out in phases.

Office Manager's Report – Nanette Malcomson

Everything is going well. Basics continue to fill; level 2 classes are still not entirely filling. The switch to MindBody has made many improvements but has ended up requiring additional input in hours (around 15 hours per week from Nanette, plus 5 hours a week for Corrie) and Nanette is giving her 6-months' notice.

Treasurer's Report – Mary Steinbauer

Two comments: The agility trial in May is behind in entries. Last weekend we had a flyball tournament and according to the renters there was an issue with the mats (showing wear) and we were short a 6-inch board. We need someone to be responsible for checking equipment prior events. The next tournament is in about 2 weeks.

Kate moves to approve the March Financial Report. Stephen seconds. 7 – Yea (Kate, Stephen, Judy, Barb, Ben, Karen, Ann), 0 - No, 0 - Abstain. Motion passes

New Member List – Corrie Barrows

Kate moves to approve the New Member List. Ben seconds. 7 – Yea, 0 - No, 0 - Abstain. Motion passes

Staff Reports:

Anne Bentley – Agility: Worked on the new organization plan. They are working out the last details and should be implemented largely within a month. Got a new instructor started last week. A new foundation class will start on the 8th of May, and 3 new puppy groups starting in the next few months. We have a trial coming up in May that is struggling to fill and they are still looking for food vendors. Agility seminar with Kory Kaye the weekend after the May trial.

Jane Jacobson – Obedience: Still working to figure out why some nights and sessions tier two classes are filling and some they are not. Will be introducing a new tier 2 class to cover the gap between Basic and Intermediate.

New Business

Review of March 2017 TCOTC's Business Scorecard – Discussion

10 minutes

Action Item: Stephen will correct the color mistakes on the total member/new member columns colors

Action Item: We will review the measures in June to see if they make sense given the historical data we are collecting

Exploratory Committee – Feedback from NPAF – Karen Radford

15 minutes

The committee had an hour meeting with Allison Wagstrom of the Non-Profits Assistance Fund. How do we manage growth and change? 3 recommendations: Adopt Operating Values, Identify Responsible Growth Plan, and Construct Work Plan.

Discussion – What are TCOTC's operational and decision making values?

30 minutes

Reviewed board member responsibilities. Reviewed vision, mission, and directions. Brainstormed list of possible operational values.

Action Item: Ben and Judy will consolidate our list into groups of values and send out to board to be ranked

Discussion – When and how would we use our values?

20 minutes

Stephen Dent moves that effective June 1st, 2017 we increase Agility fee on the \$95 dollar classes to \$110. Ann M. seconds. 6- Yea (Karen, Ann, Barb, Ben, Stephen, Judy), 1- No (Kate), 0-abstain. Motion passes

Marketing Plan Overview – Ann McCasy

30 minutes

Anne presented the Marketing Analysis portion of the plan. To Be Continued...

Start-Continue-Stop review and discussion – Anne Schenk

15 minutes

Tabled until next meeting

Action Item: Stephen Dent will add to May's agenda

Unfinished Business

Business Item

Item Discussion

Actions Taken

Future action items

Kate moves to adjourn. Meeting adjourns at 9:09pm