

TCOTC Board Meeting November 9th, 2016

Meeting called to order at 6:10 by Steve Dent

Members present: Kate Anders, Steve Dent, Barb Yanish, Ben Rimbey, Nanette Malcomson, Anne Bentley, Anne Schenk, Steve Voeller (Late), Mary Steinbauer, Judy Dove (late)

Absences: Carla Donovan-Burgess, Corrie Barrows, Jane Jacobson,

Officer & Staff Reports

Managing Director's Report – Anne Schenk

Anne S congratulated Jane on the great trials and thank Corrie for finding volunteers. New A-frame sign is here to be used on the street to help direct students. Karen painted the door and it looks great. Anne is looking at options for sturdy signs to put at the door and on the NE corner of the building to further help direct traffic. Board received summary of satisfaction survey sent out to basic obedience students in late August/early September – feedback was positive. Seminar survey results were also discussed – lots of interest in a variety of topics and willingness to help or teach.

Office Manager's Report – Nanette Malcomson

Tom the custodian has quit. Gary is working hard and trying to take it on all on his own please let Nanette know if we spot anything he may be missing. Anne S added waitlists to our basic classes and that has been very helpful.

Action Item: Steve D will add front desk volunteer check in to the December meeting agenda.

Treasurer's Report – Mary Steinbauer

Month to month budgeting is hard given the variance of cash flow – Mary would prefer quarterly reporting to accommodate this. We will review budget in detail at the December meeting. Obedience trail numbers impacted by out of state judges.

Kate moves to approve the October financials. Steve D seconds. 5– Yes (Kate, Steve D, Steve V, Ben, Barb), 0- No, 0- Abstain. Motion passed.

New Member List –

Kate moved to approve the new member list. Steve V Seconds. 6- yes, 0- no, 0-abstain. Motion passes

Staff Reports –

Anne Bentley: Just got numbers for fall trial and usually have about 200 for Friday but this year have 280. Full on Saturday and Sunday. Anne has 2017 judges and 2 of the 4 judges for 2018 selected. It's been hard to get local judges – Anne got the feedback that this may be because we have so many classes and some judges may prefer having 2 judges to share the load. Just started a new foundation class and despite the long waiting list we still have an empty spot in the class. Right now overall things are going well.

Action Item: Add agility volunteer benefits/vouchers to future agenda for discussion

Jane Jacobson: Absent

New Business

Review and provide feedback on proposed Marketing Plan – Anne Schenk

Marketing Strategies Overview document discussed. Ben, Anne S., and Ann McKasy have been working hard on this.

2017 Member meeting

Coming up on the 2nd Tuesday in January

Action Item: Steve D will collect reports from department heads in preparation

2017 Awards Dinner - Appoint committee

Action Item: Steve D will check with Katie B. about this event.

Thank you for Tables

Action Item: Anne S will send a thank you to the Eskie club for the new tables

Unfinished Business

Board of Director's Scorecard - Brainstorm and prioritize

Discussed and brainstormed – Steve D will send out a matrix for us to rank the possible measures and narrow down to 5 or 6 to use next year.

2017 Board of Director's openings

We have 2 openings and have one nominee (Ann McKasy) so far. One other person (Karen Radford) may consider running.

Action Item: Judy will send Anne S the list of questions for nominees and Anne will work with nominees to get bios or answers to these questions to put on the website for members to review prior to the annual meeting.

Business Item

Item Discussion

Actions Taken

Future action items

Kate moves to adjourn. Meeting adjourns at 7:50pm