

TCOTC Board Meeting October 11th, 2016

Meeting called to order at 7:00 by Steve Dent

Members present: Kate Anders, Steve Dent, Barb Yanish, Ben Rimbey, Nanette Malcomson, Jane Jacobson, Anne Bentley, Anne Schenk, Steve Voeller, Mary Steinbauer,

Absences: Judy Dove, Carla Donovan-Burgess, Corrie Barrows,

Officer & Staff Reports

Managing Director's Report – Anne Schenk

Update on outdoor mural – passing on it for now on but working with building folks to get quote for a large sign for NE side of building and above the doorway. Working with Mary on 2017 budget. Marketing plan is progressing. Shared a marketing matrix with the group. Also put together a draft welcome letter for new members. Staff evaluations: Thanks to Jane, Carol Ouhl, and Anne B for help reviewing drafts. There is now a functional tool for this process focusing both on competency and commitment to the club. The plan is to have staff reviews done by the end of the year.

Office Manager's Report – Nanette Malcomson

Nanette has nothing to report.

Treasurer's Report – Mary Steinbauer

We continue to do well.

Steve V moves to approve the September financials. Ben seconds. 5 Yes (Kate, Steve D, Steve V, Ben, Barb). 0 No. 0 Abstain. Motion Passes

New Member List – Stephen Dent

Kate moves to approve the new member list. Steve D seconds. 5 Yes. 0 No. 0 Abstain. Motion Passes

Staff Reports:

Anne Bentley: Agility staff meeting on November 1st. Preparing for the busy trail season. They will need new tunnels before the trials and will work with Anne S to assess exact needs. They are not having a December seminar but are planning on the 2x2 seminar over the holidays. Meet with Jim to discuss confirmation fun match in May and ideas for promotion and marketing confirmation classes.

Jane Jacobson: Obedience trial coming up in 10 days. This is the first year we will have 2 trials on Saturday and will then evaluate if they will continue to do that in the future. Thanks to the volunteers who helped with mat cleaning today. Puppy Basic is a huge hit despite it being the same curriculum. Those students seem to be less likely to come back for level two classes. Jane is working with staff to explore adding a new class specifically for puppy basic graduates.

New Business

Obedience class rates

Anne S presented.

Steve D. moves to approve a class fee increase of \$10 for the obedience classes that are currently \$80, effective 1/1/17. Ben seconds. 5 (Kate, Steve D, Barb, Ben, Steve V) Yes. 0 No. 0 Abstain. Motion Passes.

Instructor pay raise

Steve D. moves to accept Mary's proposal to increase our minimum wage for hourly employees October 1st 2016. Barb seconds. 4 (Kate, Steve D, Barb, Ben) Yes. 0 No. 1 (Steve V – conflict of interest) Abstain. Motion Passes.

Front door

Steve D: Thanks to Mary and Anne S for their efforts to replace the front door – the old door needed replacement due to rust. Steve D suggests we paint the new door bright red to match our logo and shirt colors. Board all likes the idea.

Board of Director's scorecard

Steve D: Board should have data to look at our meetings to evaluate the health of the club.

Action Item: All Board Members – if there were 5 indicators to measure the health of the club, what would they be. Bring ideas to next board meeting.

2017 Board of Director's openings

There will two positions open starting in January 2017. Corrie cannot run again due to term limits and Steve V will not be

running again.

Action Item: Anne S will send out an announcement to recruit possible candidates – hoping to find 4 (2 replacement members and 2 alternates).

Unfinished Business

Review Class Prices – Deferred - Ben Rimbey and Anne Schenk will coordinate

Steve D has asked Anne S to look at creating a committee to help with this.

Merchandizing – In-Club / Online - Deferred

Mary will work with Anne S to explore options.

Business Item

Item Discussion

Actions Taken

Future action items

Kate moves to adjourn. Meeting adjourns at 8:30pm