

TCOTC Board Meeting July 12th, 2016

Meeting called to order at 7:05 by Steve Dent

Members present: Kate Anders, Steve Voeller, Steve Dent, Judy Dove, Barb Yanish, Ben Rimbey, Nanette Malcomson, Jane Jacobson

Absences: Corrie Barrows,

Officer & Staff Reports

Office Manager's Report

Things are going well. Lost a Thursday volunteer due to a job schedule change. Janitors are fixing a few things in the building.

Treasurer's Report

Mary e-mailed financials to the board but could not attend meeting. She had made an data entry error when entering May's financials and has corrected the numbers in this month's report. Voting will be handled via e-mail so all members have a chance to review the report in detail.

New Member List

Corrie absent – none presented

Staff Reports

Anne Bentley: none

Jane Jacobson: Ordered new cart and bins and should be set up in ring 3 soon. Ring barriers discussed at last staff meeting.

Jane will either work on a more formal recommendation or proposal about barriers, or recruit a staff member to do so. Jane will connect with Mary as needed to connect with the member who raised concerns about barriers to Mary.

New Business

Posting Board of Director's minutes on the website

Kate is working with Janna to get the minutes added to the website. Kate will document process for adding new minutes to be handed off to future board secretaries or staff.

Nose Work classes

We have a long history of requests from both staff and students to offer nose work classes. Jane hopes the board will pursue this as a department or possible class offering. Suggestion will be shared with the new managing director.

Laptop for Managing Director

Steve Dent proposes we allocate a budget of up to \$1000 to be spent on a club laptop for use by the managing director. Judy Second. 6- Yea, 0 No, 0 abstain (all present voted in favor).

Kate will work with Anne S. to make this purchase

Hire people for front desk

Ben raised the issue of hiring a staff person to work as a front desk staff person.

Ben will get more information from Mary about costs and may also gather information from staff and volunteers to be able to make a proposal or recommendation to the board.

Unfinished Business

Strategic Planning/Goals – Deferred for Anne S's arrival

Water cooler and spigot update – Stephen Dent

It will be installed at 7:30 tomorrow morning!

Review Class Prices – Deferred for Anne S's arrival- Ben Rimbey will work with Anne

Merchandizing – In-Club / Online – Deferred for Anne S's arrival

Dehumidifier for Annex

Jane raised a question about purchasing a dehumidifier for the annex. There is a noticeable difference in humidity level between the two sides of the building.

Steve Dent will get details on the obedience humidifier from Mary S and relay the information to Anne S to get this on the list of things to be considered as the budget is developed.

Business Item

Item Discussion

Actions Taken

Future action items

Ben moves to adjourn. Meeting adjourns at 8pm