

## TCOTC Board Meeting June 14, 2016

Meeting called to order at Steve Dent at 7:05pm

**Members present:** Steve Dent, Judy Dove, Barb Yanish, Corrie Barrows

**Staff present:** Nanette Malcomson, Jane Jacobson, Mary Steinbauer

**Excused Absences:** Kate Anders, Steve Voeller, Ben Rimbey, Carla Donovan-Burgess

**Absences:**

### Officer & Staff Reports

**Office Manager's Report** – We got 2 new computers installed, we still need a printer and a visa printer.

**Treasurer's Report** – We are ahead of last year. We need to start looking at increasing wages. We need to look at adding sick time as well as any FLSA repercussions. Mary will calculate what an increase to \$13.50 would look like.

**New Member List** – Corrie brought 2 months – April and May

**Staff Report** – Anne Bentley - absent

Jane Jacobson – Discussed adding more basic puppy classes. Things are a little slower. Staff has asked for another cart.

Corey made a motion that Jane buy a cart plus supplies up to \$400. Barb Yanish seconded. All were in favor.

### New Business

**Signage for the front of the entrance** – Postpone until new director is here to coordinate our signage/marketing and add to the budget. Jane would love us to add a canopy. She also recommended adding 2 red paw prints on the street sign to get more visibility from the street. Steve mentioned outlining the TCOTC with red.

**Update: Information technology** – See Office Manager's report

There was an incident report. There was a dog that fell off the dog walk in agility class.

Jane and Corey will look at the possibility of improving the schematic/procedure for putting the barriers back after renters have events.

### Unfinished Business

**Strategic Planning/Goals** – Deferred – Stephen has aligned our SWOT analysis with our strategic plan and sent it to Ann for review.

**Water cooler and spigot** – Stephen Dent – Stephen got three bids. Uptown Plumbing was very expensive. Figner Plumbing had a bid of 1,849 for cooled fountain plus 2,840 for spigot. CSG (landlords company) 1,860 for cooled fountain and 1,680 for spigot.

Barb Yanish made a motion to accept the CSG proposal for a water fountain and spigot for approximately 3,600 to 4,000. Judy seconded. All were in favor.

**Review Class Prices** – Deferred until new director starts

**Merchandizing** – In-Club / Online - Deferred

Business Item

Item Discussion

Actions Taken

Future action items

*Stephen Dent moves to adjourn the meeting at 7:52 p.m.*