

## TCOTC Board Meeting April 12, 2016

Meeting called to order at 7:05 by Steve Dent

**Members present:** Kate Anders, Steve Voeller, Steve Dent, Judy Dove, Barb Yanish, Ben Rimbey, Corrie Barrows, Nanette Malcomeson, Jane Jacobson, Mary Steinbauer

**Absences:** Carla Donovan-Burgess,

### Officer & Staff Reports

#### Office Manager's Report

Janitors request a new vacuum – just over \$2500 based on quotes. Current vacuum was \$2600, used when we bought it, and 10 years old. Mary – “Can we try it for a week to confirm it will work on the mats?” and “Can we get anything for the old vac?” **Nanette will ask.**

*Kate moves to approve the purchase of a new vacuum as outlined contingent on Nanette getting answers to the two questions. Corrie seconded. 7-yea (Kate, Steve V, Steve D, Judy, Barb, Ben, Corrie), 0-no, 0-abstain. Motion passes.*

#### Treasurer's Report

Mary has a partial report (technical issue) – full report available tomorrow. Things are looking just fine – we are doing better than the same time last year even with more expenses than last year. Kate will send full report out with the minutes for a vote.

#### New Member List

*Judy Moves to approve new member list, Ben seconds. 7 – yea, 0 – no, 0-abstain. Motion passes.*

#### Staff Reports:

##### Anne Bentley:

Absent – No updates

##### Jane Jacobson:

Things moving along. A returning instructor coming back to teaching – Julia Manor. She will assist a session and then start teaching again.

### New Business

#### Purchase an AED Defibrillator for the Club

A renter mentioned he thought the AKC requires we have one on site. This is not accurate but it may be a good tool regardless. Julie Heaton-Hill got 4 bids and Steve is looking for a small board to review material and make a recommendation to the board.

**Action Item: Judy and Ben will review the material and present at next meeting. Steve will forward the info from Julie.**

#### Transitioning Role of the Board

Steve – Review roles and responsibilities of the board are changing as we shift from being a managing board to a strategic board.

### Unfinished Business

#### Water Fountain

**Action Item: Steve D will take over looking at water fountain and exterior hose.**

#### Strategic Planning/Goals – Deferred

#### Search Committee Update – Stephen Dent

Positive feedback from both finalists about our strategic plan. We had 2 final interviews with our last two candidates. We have made an offer but not yet a finalized signed contract. Hoping to host a board meeting and greet the weekend of April 22<sup>nd</sup>.

### **Review Class Prices – Ben Rimbey**

Break even analysis. Ben presented his calculations and showed us estimates of how much it costs to run a few of our classes.

### **Merchandizing – In-Club / Online - Deferred**

#### **Business Item**

Item Discussion

*Actions Taken*

**Future action items**

*Ben moves to adjourn. Meeting adjourns at 8pm*